

**COCHISE COMBINED TRUST**  
**DRAFT – Minutes of Quarterly Trust Meeting**  
**Wednesday, August 5, 2015**

**Trustees Present:**

Wendy Davis, Chairperson  
Julie Morales, Vice Chairperson/Treasurer  
J.D. Rottweiler, Trustee  
Jim Vlahovich, Trustee

**Others Present:**

Erin Collins, ECA  
Wendy De La Cruz, Cochise County  
Alisa Dugan, Navitus (via phone)  
Kristin Fitch, AmeriBen  
Rich Hanna, Ameritas  
Mike Hensley, JS&H  
Elena Lacy, ECA (via phone)  
Cheryl Mackie, Navitus (via phone)  
Stephanie Moore, ECA  
Linda Nichols, Cochise College  
Brandy Rossiano, ECA  
Teresa Schiers, AmeriBen (via phone)  
Jaime Schulenberg, ECA (via phone)

**1. Call to Order**

The meeting was called to order at 2:02 p.m.

**2. Election of Officers**

*Trustee Rottweiler made a motion to keep Wendy Davis as Chairperson, Julie Morales as Vice Chairperson/Treasurer and ECA as Recording Secretary, seconded by Vice Chairperson/Treasurer Morales and unanimously carried.*

**3. Approval of April 29, 2015 Meeting Minutes**

*Trustee Vlahovich made a motion to approve the April 29, 2015 meeting minutes, seconded by Trustee Rottweiler.*

Discussion included follow up in regards to amending action on the prescription claim appeal from the special telephonic trust meeting on July 22, 2014, which was deferred until the next agenda item.

#### **4. Discussion and Possible Action re July 22, 2014 Prescription Appeal Decision**

Ms. Schulenberg reminded Trustees of a prescription appeal they approved in July 2014 which provided a non-formulary drug to a plan member. Since the approval, there have been a number of discussions among Trustees because the appeal was approved with the understanding that the drug would be added to the Navitus formulary in November 2014. Although the P&T committee reviewed the medication for addition, they decided not to add it because it was not in the best interest of their clients to add the product due to manufacturer stipulations.

Cheryl Mackie from Navitus also noted that there are two other drugs in this category on the formulary. She also noted that the member recently put in another prior authorization which was approved in July. The member is doing well on the regimen and it was suggested not to take her off of the medication.

Trustees, Navitus and legal counsel discussed the issues with the original motion and whether to continue coverage for the medication going forward; it was determined that a new motion needed to be made regarding continued coverage as well as an amendment to the July 2014 motion.

*Trustee Rottweiler made a motion to approve coverage of the medication through June 30, 2016 with a request that the member be referred to AmeriBen Compass Medical Management and her physician to review other medication options, seconded by Trustee Vlahovich and unanimously carried.*

Trustees requested that ECA prepare the letter to the member advising her of the decision.

*Vice Chairperson/Treasurer Morales made a motion to amend the July 22, 2014 motion to remove the expectation of the drug being on the formulary as of November 2014, seconded by Trustee Vlahovich and unanimously carried.*

#### **5. Discussion and Possible Action re Ameritas/EyeMed Eligibility Feeds**

Chairperson Davis asked if staff could provide a high level review of issues and/or successes with the transition to AmeriBen feeding eligibility to Ameritas and EyeMed.

Wendy De La Cruz stated that she does not recall this change being discussed or approved and the only good thing is that all costs are on a single invoice; she proceeded to describe a number of issues including: lag time in getting eligibility to vendors, effective dates, and functionality. The primary concern is that staff is no longer able to log in to the respective systems to make immediate changes when a member is at the dentist or eye doctor's office.

Ms. Schulenberg stated that ECA (she) had brought this item to the Trust for discussion at the annual meeting, although not as an actual agenda item which required approval. When there was no noted objection, the process was initiated and an update was provided on the progress at the April quarterly Trust meeting; due to the abbreviated nature of the meeting minutes, these discussions are not in the official minutes. Ms. Schulenberg expressed her apologies for the issues that had been experienced, as this was intended to be a staff time saver and eliminate entry errors. She also noted that this procedure had been implemented with another ECA client who has not experienced any issues with the process. Teressa Schiers from AmeriBen also apologized for all the confusion and errors and reported that a call between EyeMed, AmeriBen, Cochise College and ECA was held to discuss the issues and she felt they had been resolved. Ms. Schiers offered to look into a daily feed to help with the lag issues and she asked that AmeriBen, Ameritas, EyeMed, CCT and ECA have a conference call to discuss and come up with solutions to make the transition easier.

Chairperson Davis requested that this matter be handled outside of the Trust meeting and brought back if Trustee action was required.

#### **6. Approval of March through June 2015 Financials**

Ms. Lacy reviewed the Trust's fund results as of June 30, 2015 making note that the Trust finished well this fiscal year even after using \$450,268 in surplus funds for premium holiday.

*Vice Chairperson/Treasurer Morales made a motion to approve the March through June 2015 financials, seconded by Trustee Rottweiler and unanimously carried.*

#### **7. Ratification of Reinsurance**

Ms. Schulenberg reported to Trustees that ECA renewed stop loss coverage with AIG effective July 01, 2015 with an overall increase of 16% from last year's rate. The specific deductible of \$200,000 was retained, however, two lasers were added: \$750,000 for one member; and \$400,000 for another member, which is contingent of surgical intervention. Since ECA originally budgeted a 20% increase, the 4% savings was moved to General Admin and ECA will adjust that line accordingly when the 2016-17 budget is prepared.

*Trustee Rottweiler made a motion to ratify the reinsurance renewal, seconded by Trustee Vlahovich and unanimously carried.*

#### **8. Discussion and Possible Action re 2015-16 RMP**

Ms. Moore briefly reviewed the RMP, specifically the work goals for this year. Which included: Continue to monitor Healthcare Reform Requirements and Process Fee Calculations, Paperwork and Payments, Legal and Vision services RFP, continue long-term planning for Retiree Health,

work with the selected Wellness Consultant, Medical/Rx stop-loss shopping, plan the Annual Educational/Renewal Retreat.

*Trustee Vlahovich made a motion to approve the 2015-16 RMP, seconded by Vice Chairperson/Treasurer Morales and unanimously carried.*

#### **9. Medical Claims Update**

Teresa Schiers with AmeriBen provided Trustees with an update on changes that are occurring at AmeriBen. Kristin Fitch will now be the Account Representative as Ms. Schiers has been promoted.

Ms. Schiers briefed Trustees on AmeriBen's performance, claims experience and a Performance Summary, as well as TelaDoc statistics.

#### **10. Prescription Claims Update**

Alisa Dugan and Cheryl Mackie with Navitus reviewed the prescription claims summarizing the plan statistics, drug utilization, clinical program management, specialty drug program and network management.

#### **11. Dental Claims Update**

Rich Hanna with Ameritas reviewed the Trust's dental claims benefit including utilization, benefits paid, procedures, network utilization and savings.

#### **12. Wellness Update**

Ms. Rossiano briefed Trustees on completed and upcoming programs including the Hydration Challenge, Wellness Education, Healthy Heart Blood Draw, Cardiac & Organ Screening, Flu and Pneumonia Vaccinations and Mobile On-Site Mammography.

Chairperson Davis reported to Trustees that the Wellness Request for Proposal closes on Monday.

#### **13. Vendor Reports**

Ms. Moore reported to Trustees a high level review of reports that were provided by American Health Group, EAP Preferred, EyeMed and Minnesota Life.

Chairperson Davis indicated inclusion of the Minnesota Life reports in the meeting packet was not necessary, just the summary that is provided in the memo.

#### **14. Admin Update**

Ms. Moore updated Trustees on the following admin items:

- CCT Website redesign is underway; there was a planning meeting held with Ignite Brand Marketing June 22, 2015 to confirm the goals for the site and get a sense of the general look the Trust wants.
- The Department of Insurance Audit is complete but still in review.

#### **15. Future Agenda Items**

Chairperson Davis would like Ratification of Award for Wellness on the agenda for the next Trust meeting.

#### **16. Set Next Meeting Date**

The next meeting will be on October 22, 2015 at 2:00 p.m. at Cochise County. (Editor's note: The meeting will be held at Cochise College as the County did not have room availability.)

#### **17. Call to the Public**

No public was present.

#### **18. Adjournment**

The meeting adjourned at 4:20 p.m.

Respectfully Submitted,

Elena Lacy  
Recording Secretary